

## **Research Project Grant**

*The Swedish Cancer Society, organization number 802005-3370, 101 55 Stockholm, is the body responsible for the collection and processing of personal data in connection with grant applications.*

## **Information regarding the Fenix grant application system**

The Swedish Cancer Society has a digitized grant application system called Fenix. Fenix uses BankID and Swedish social security numbers for both identification and digital signing. The application is signed digitally by both the Head of Department and the applicant directly in Fenix. Applicants sign the application last, i.e. after the Head of Department has signed.

Note that if you make changes to the application after sending it to the Head of Department for signing, you must send a new request for signing by your Head of Department, as the application has changed. This applies regardless of what changes have been made.

**The signing deadline for applicants in Fenix is 29<sup>th</sup> of April 2021 at 3pm.**

## **Objectives**

The Swedish Cancer Society finances research that can lead to improved understanding of cancer diseases, prevention, earlier diagnosis and effective treatment (including palliative and rehabilitative care). The perspective is very broad and applications are welcomed from researchers in different fields such as medicine, healthcare, pharmacy, natural sciences, technology, social sciences, public health sciences, behavioral and communication sciences.

The grant is intended to provide funds for project-related operational costs, such as the purchase of materials and equipment, and staff (e.g. BMA, doctoral student). The research project grant can, however, not be used for the applicant's own salary.

## **Eligibility**

For legal reasons, the Swedish Cancer Society pays research grants only to Swedish educational institutions.

In order to apply for and receive funding for a Research Project, employment at a Swedish educational or healthcare institution with a salary equivalent to at least 20% of full employment is required. This employment

must already have started at the time of application. For applicants who have been in receipt of grants for at least 5 years at the time of application, exceptions to this rule may be granted under certain circumstances. This is possible for those working with other employers (foreign or Swedish) under conditions that allow the project to carry on through continued research activities connected to a Swedish university. This must be specifically justified and assessed with each new application, or if there are changes in employment conditions during the current grant period.

Applicants who have retired after working at a Swedish university are not subject to the 20% employment requirement, but connection to a Swedish higher education institution must be confirmed by the Head of Department signing the application.

Project grants are primarily intended for a doctoral, independent researchers ( “PI” ) with a scientific qualification corresponding to PhD. Applicants must have submitted their doctoral thesis before 1 January 2019.

### **One principal investigator – one research project grant.**

You are not eligible to apply if you have an ongoing research project grant during the grant period for which you are applying for. Exceptions are made for certain specific calls for proposals and for the Swedish Cancer Society's other grant categories.

### **Grant period**

The grant period for Research Projects is 1 January - 31 December. Research Projects are usually awarded for three years. The period of performance is the grant period plus a further 12 months. Under exceptional circumstances the grant recipient may, after written request to the Research Board, extend the period of performance.

### **Funding for project-related operational costs**

Research Project Grants are given for funding of personnel and operating costs.

The grant may be used to supplement a scholarship, doctoral post, etc, depending on local regulations at each institution. Please note that the grant may not be used for the grantee's own salary or for the remuneration of a permanently appointed lecturer or professor.

Research project grants can be awarded from 600 000 SEK up to a maximum of SEK 2.5 million per year.

### **Administrative authority**

For legal reasons, the Swedish Cancer Society pays research grants only to Swedish educational institutions.

The Swedish Cancer Society allows deductions for indirect costs up to a maximum of 15.25 percent of the grant. In the application, indirect costs must be included as operating expenses in the amount applied for.

When signing and confirming the application, the Head of Department guarantees co-financing of the project if the above deductions prove to be insufficient.

### **Basis of assessment**

#### **Qualifications**

Qualifications must be included in the Fenix application. You need to fill in your qualifications in every application you want to apply for.

#### **Research program**

The research program may comprise a maximum of ten pages including references (12pt, single line spacing, 2.5 cm margin).

The research program may be written in English.

The following outline is recommended for the research program:

Specific objectives	A brief account of the aim of the proposed research work.
Background	Summary of your own and others' results in the research area.
Work plan and preliminary results	Detailed description of hypotheses and planned work. The work plan should also include a methodological description where it is made clear that current technology/methodology, including statistical considerations, power analysis, etc., is in place and mastered, or is otherwise available for the project in question. Preliminary results are of importance when applying for grants for new projects.

Significance	Brief account of the expected importance for cancer research.
Literature references	Author, title of work, publication name, volume, page, year of publication. Include only the absolutely essential references.

If the project applied for is closely linked to a project that is already supported by the Swedish Cancer Society, the project description must indicate how the project constitutes an extension, and what the roles will be of the applicant and the principal investigator of the research project already supported by the Swedish Cancer Society.

### **Cancer relevance**

According to the Swedish Cancer Society's statutes, the society shall "support, organize and coordinate cancer research ...". In the application form there is a special field where the applicant must explain and justify the cancer relevance.

### **Collaborators and research group composition**

When applying for a Research Project Grant, a description of collaborators and key personnel involved in the project is mandatory. The purpose of the description is to provide an overview of everyone involved in the project and their competence and specific areas of responsibility.

For large multicenter studies, it is not necessary to provide all participants' names, but only the number of centers and key participants.

### **Scientific report**

Our experts must be able to assess the progress of the project during the most recent grant period.

1. Applicants who have an ongoing project must submit a scientific report in Fenix.
2. A list of publications for the grant period must be attached to the application.
3. Make a list of the scientific articles (either printed or in manuscript form) funded by the most recently received project grants. Abstracts should not be included in the report.

References must be complete including title and all authors. The list of authors should be consistent with the one used in PubMed. Patents obtained during the grant period must be listed.

Work related to projects not funded by the Swedish Cancer Society should not be included in the report.

### **Popular science description**

When a grant is awarded, the popular science description of the project will be published on cancerfonden.se. The information in the text will be aimed at the general public and should be written in Swedish. It should be as easy to understand as possible (max. 650 characters per question/section).

Note that the text will be published unedited. In order to give a standardized picture of the projects, the project must be given a popular science title in Swedish (max. 255 characters), and the following three points must be answered by the applicant.

1. Describe the background to your project.
2. Describe what the project is about, e.g. which cancer diseases are being studied, treatment, diagnostics, epidemiology, prevention, care of cancer patients, and underlying mechanisms for how cancer occurs.
3. What do you hope to achieve with your research?

### **Amount applied for**

All amounts in the application must be stated in SEK, i.e. not abbreviated to thousands.

The research project application may include funding for personnel costs for the project: doctoral students, postdocs, visiting researchers, BMA or research nurses. For staff who are not yet employed, the average salary of the personnel category should be stated (see [www.lonestatistik.se](http://www.lonestatistik.se)).

The Swedish Cancer Society allows deductions for indirect costs up to a maximum of 15.25 percent of the grant. In the application, indirect costs must be included as operating expenses in the amount applied for.

### **Other grants**

The Swedish Cancer Society attaches considerable importance to ensuring that project applications contain accurate budget information. A complete

picture of all the applicants' grants relating to the project applied for, and any other funding is important both for assessing the project's chances of successful implementation and in calculating the need for funding.

*Please note that applications with incomplete financial statements may be rejected because the information is insufficient to enable a decision to be made.*

## **Practical guidelines**

Holders of grants or assignments from the tobacco industry may not at the same time receive funding from the Swedish Cancer Society.

### **Application**

Applications are made in the Swedish Cancer Society's new grant application system Fenix. Applications can be saved and altered until you have pressed the button "Request signing/Be om signering". Applications cannot be signed and submitted unless all the tabs in the application form are marked in green.

Applications cannot be altered or supplemented after the end of the application period.

### **PDF appendices**

- Research program, max. 10 pages, not summary articles, book chapters etc.
- Max 3 x manuscripts with original data
- Complete list of publications

### **Signing the application**

When you have completed your application, you must send it to your Head of Department by going into the "Preview/Förhandsgranska" tab. At the bottom of the page you click on "Request signing/Be om signering". This sends the application to your Head of Department, who receives it and signs it digitally with BankID.

Note that if you make changes to the application after sending it to the Head of Department for signing, you must send a new request for signing by your Head of Department, as the application has changed. This applies regardless of what changes have been made.

When the Head of Department has signed the application digitally with BankID, you as the applicant will receive an email and can then log in and in turn sign the application digitally with BankID. This should be done no later than Tuesday 29<sup>th</sup> of April at 3pm

### **Application signing period**

The deadline for signing the application is Tuesday 29<sup>th</sup> of April at 3pm.

### **Decisions**

Decisions will be made at the meeting of the Research Committee in November 2021. Decisions and written feedback reports will be available in Fenix two weeks after the meeting.

### **Miscellaneous**

#### **Change of address**

The principal applicant is responsible for ensuring that up-to-date personal and institution contact information is entered into the Fenix application portal.

#### **Change of administrative authority / department**

When transferring grants to another administrative authority or to another department within the current university or high school, the application for transfer must be made in Fenix with digital signing / approval from both the current and receiving Heads of Department.

#### **Reports (financial and scientific)**

Not later than three months (see contract) after the end of the period of performance, a report must be submitted via Fenix. Unused funds must be repaid. The Scientific Report must be attached as a PDF file. Please note that the Scientific Report should not be attached if it has already been included in a new application.

### **Queries**

Contact Cancerfonden, the Research Unit for information, telephone number: 010 199 10 10, and ask for the research unit, or email us at [forskning@cancerfonden.se](mailto:forskning@cancerfonden.se) during office hours.

### **Feedback regarding decisions**

For all applicants written feedback reports will be attached to each application.

**Use of personal data**

Read more about the Swedish Cancer Society's handling of personal data in the Swedish Cancer Society's privacy policy.