

## **Postdoctoral Position (3 years) - guidelines**

*The Swedish Cancer Society, organization number 802005-3370, 101 55 Stockholm, is the body responsible for the collection and processing of personal data in connection with grant applications.*

### **Information on the grant application system Fenix**

The Swedish Cancer Society has a digitized grant application system called Fenix. Fenix uses BankID and Swedish social security numbers for both identification and signing. The application is signed digitally by both the Head of Institution and the applicant directly in Fenix. Applicants sign the application last, i.e. after the Head of Institution has signed.

Note that if you make changes to the application after sending it to the Head of Institution for signing, you must send a new request for signing by your Head of Institution, as the application has changed. This applies regardless of what changes have been made.

**The signing deadline for applicants in Fenix is Thursday 7<sup>th</sup> of October 2020 at 3pm.**

### **Objectives**

To benefit cancer research by recruiting able, younger researchers to the field. To promote the researcher's development, the Swedish Cancer Society would prefer the postdoctoral program to take place at a different institution and with a different supervisor than during the graduate research program.

The intention is that research should be conducted in Sweden.

For legal reasons, the Swedish Cancer Society pays research grants only to Swedish universities and colleges.

### **Formal eligibility requirements**

The applicant must have completed a doctoral degree (Swedish or foreign) **after 1 July 2018**, but **before** the final application date.

## Exceptions to the eligibility rule regarding the date of the doctorate:

The following exceptions must have taken place after the award of the doctoral degree. Complete your request in the application system.

### Exceptions can be granted after absence due to:

1. **Sick leave;** exceptions may be granted if the applicant has been on at least 50% sick leave for at least 30 consecutive calendar days. A certificate from the employer's HR / payroll department or the Swedish Social Insurance Agency (*Försäkringskassan*) must be attached.

### 2. Parental leave;

a. Applicants who have had children and been on parental leave may be granted an exception with the standard 275 calendar days per child. Certificates may be requested.

b. Alternatives to the standard deduction above can be granted to applicants who have had 100% continuous parental leave exceeding 275 calendar days. This must be attested by a certificate from the employer's HR / payroll department or the Swedish Social Insurance Agency, covering the entire parental leave in question from day one.

3. **Internship or equivalent compulsory work experience required to obtain professional certification;** a certificate stating the date, scope and type of internship must be attached to the application.

Certificates from the Swedish Social Insurance Agency must not contain personal data for children.

## Grant period

Grants for Postdoctoral Positions are granted for a maximum of three years. The grant period usually begins on 1 July of the same year as the award has been granted. For exceptional reasons the start of the grant period may be postponed, but no later than 1st January of the year following the award.

When awarding grants for Postdoctoral Positions, the Swedish Cancer Society assumes that the holder will be working full time within the project. The grant can be combined with a maximum of 20% secondary employment, for example clinical employment.

## The size of the grant

This is calculated in accordance with the current salary standard from the Swedish Cancer Society's research committee. The salary standard is adjusted annually.

The grant is calculated on the current salary standard, holiday pay (1.3%) and salary fees (51.7%) plus the managing institution's deductions for indirect costs (15.25%).

The grant holder's actual salary is determined by the employer.

It is a requirement of The Swedish Cancer Society that the entire grant be used to finance the position. The grant from the Swedish Cancer Society may not be used as project funds or for another person's salary.

### **Basis for assessment**

The application is assessed according to the following assessment criteria:

- Scientific quality
- Applicant's competence
- Cancer relevance - According to the Swedish Cancer Society's statutes, the society must "support, organize and coordinate cancer research".

### **Research program**

The research program may be written in Swedish or English and may comprise a maximum of ten pages including references (12pt, single line spacing, 2.5 cm margin).

The following is the recommended outline:

Specific objectives	A brief account of the aim of the proposed research work.
Background	Summary of your own and others' results in the research area.
Work plan and preliminary results	Detailed description of hypotheses, planned work and any preliminary results. The work plan should also include a methodological description where it is made clear that current technology/methodology also tools for statistical considerations, power calculations etc, is in place and mastered, or is otherwise available for the project in question.
Significance	Brief account of the expected importance for cancer research.
Literature references	Author, title of work, publication name and year of publication. Include only the absolutely essential references.
Independent research line	Applicant that is active, or will be active, in a research group or network shall clarify how the project here applied for connects, or differs, from other ongoing research projects in this group. If the applicant continues in a project that was initiated during a doctoral or postdoctoral period, the relation to the project here applied for and the research of former supervisors needs to be clarified.

## Practical guidelines

### Grant holders from other financing organisations than Cancerfonden

Applicants holding grants from, or having appointments at, the tobacco industry can not apply or be awarded financing from Cancerfonden.

### Application

Applications are made in the Swedish Cancer Society's grant application system Fenix. Applications can be saved and altered until you have pressed the button "Request signing/*Be om signering*". Applications cannot be signed and submitted unless all the tabs in the application form are marked in green.

Applications cannot be altered or supplemented after the end of the application period.

### Attachments as pdf

- **Invitation from the host institution.**
- **Complete list of publications.**
  1. Give the total number of publications under each category (type of publication) below.
    - a) Total number of peer reviewed original publications.
    - b) Total number of peer reviewed published reviews.
    - c) Total number of other publications including patents.
  2. Sort your publications under each category in reversed chronological order with the most recent publication on top of the list. Include only articles published or accepted for publication at the time of submitting your grant application. The order of author names should be identical to the order of the published article. The publications should be of the type; peer reviewed original publications, conference abstracts, reviews, books and book chapters, other publications including popular science articles or books.
- **Max. 3 x manuscripts, not yet published, with original data.**
- **Research program, max 10 pages.**

- **If applicable, basis for requesting an exception to the eligibility rules.**

## **Signing the application**

When you have completed your application, you must send it to your Head of Institution by going into the "Preview/*Förhandsgranska*" tab. At the bottom of the page you click on "Request signing/*Be om signering*". This sends the application to your Head of Institution, who receives it and signs it digitally with BankID.

Note that if you make changes to the application after sending it to the Head of Institution for signing, you must send a new request for signing by your Head of Institution, as the application has changed. This applies regardless of what changes have been made.

When the Head of Institution has signed the application digitally with BankID, you as the applicant will receive an email. You can then log in and sign the application digitally with BankID. This should be done no later than 1st October 2020 at 3pm.

## **Application signing period**

**The signing deadline for applicants in Fenix is Thursday 7<sup>th</sup> of October 2020 at 3pm.**

## **Decisions**

Decisions will be made at a meeting of the Research Committee in March 2022.

## **Miscellaneous**

### **Changed circumstances during the grant period:**

- Changed employment and financing circumstances must be reported immediately to the Swedish Cancer Society for reconsideration of the grant.
- Researchers who have been awarded grants for Postdoctoral Positions cannot use the funds for any other type of work. If the Postdoctoral Position is terminated, the grant will also be terminated.

### **Change of address**

The applicant/grantee is responsible for ensuring that up-to-date personal and institutional contact information is entered into the Fenix application portal.

### **Reports (financial and scientific)**

Not later than three months (see contract) after the end of the period of performance, a report must be submitted via Fenix. Unused funds must be repaid.

## **Queries**

Contact the Research department at telephone number 010 - 199 10 10, or by email [forskning@cancerfonden.se](mailto:forskning@cancerfonden.se).

## **Feedback regarding decisions**

Written feedback reports for **short-listed candidates** will be available in the corresponding applications.

## **Use of personal data**

Read more about the Swedish Cancer Society's handling of personal data in the Swedish Cancer Society's privacy policy.