

Planning Team Grant - guidelines

The Swedish Cancer Society, organization number 802005-3370, 101 55 Stockholm, is the body responsible for the collection and processing of personal data in connection with grant applications.

Information regarding the Fenix grant application system

The Swedish Cancer Society has a digital grant application system called Fenix. Fenix uses BankID and Swedish social security numbers for both identification and signing. The application is signed digitally by both the Head of Department and the applicant directly in Fenix. Applicants sign the application last, i.e. after the Head of Department has signed.

Note that if you make changes to the application after sending it to the Head of Department for signing, you must send a new request for signing by your Head of Department, as the application has changed. This applies regardless of what changes have been made.

The signing deadline for applicants in Fenix is 2nd May 2022 at 3pm.

Objectives

The purpose of Planning Team Grants is to bring together research groups and researchers working in similar methodological and subject-matter areas to increase collaboration, the exchange of information and to facilitate the planning of multicenter studies. Support is also provided to help make connections between pure research and clinical research. Funds are allocated primarily for the implementation of planning meetings. Funds are not allocated for project costs or the development of care programs. Applications are welcomed from researchers in many different fields such as medicine, health care, natural sciences, technology, social sciences, public health sciences, behavioural and communication sciences.

Conditions

Emphasis is placed on the group being open to the participation of interested researchers from different regions, with national coverage as a primary goal. It is also important that the group's composition is multi-professional, where this is relevant. A presupposition is that the key people in the various research groups are named and asked to participate.

Grant period

Grant applications can be for one to three years. The grant period for Planning Team Grant is usually 1 January - 31 December. The period of performance is the grant period plus one year.

Administrative authority

The Swedish Cancer Society pays research grants only to Swedish educational institutions.

The Swedish Cancer Society allows deductions for indirect costs up to a maximum of 15.25 percent of the grant. In the application, indirect costs must be included as operating expenses in the amount applied for.

When confirming and signing the application, the Head of Department guarantees co-financing of the project if the above deductions prove to be insufficient.

Assessment

The factors that are of particular importance when assessing an application for a Planning Team grant are: nationwide collaboration, productivity, the group's composition and cancer relevance. In addition, activity reports are assessed in cases where the application is for continued funding.

Activity report

The experts on the committees must be able to assess the progress of the Planning Team during the most recent grant period.

1. In addition to an activity report, a maximum of five publications or manuscripts that have resulted from the Planning Team's activities should be attached.
2. A report on initiated clinical studies and other activities to which the Planning Team contributed should also be attached.

Practical guidelines

Funding from other financing organizations

Holders of grants or assignments from the tobacco industry may not at the same time receive funding from the Swedish Cancer Society.

Applications

Applications are made in the Swedish Cancer Society's new grant application system Fenix. Applications can be saved and altered until you have pressed the button "Request signing/Be om signering". Applications cannot be signed and submitted unless all the tabs in the application form are marked in green.

Applications cannot be altered or supplemented after the end of the application period.

PDF appendices

- Research program, max. 10 pages
- Max 3 x manuscripts with original data
- Complete list of publications

Signing the application

When you have completed the application, you must send it to your Head of Department by going into the "Preview/Förhandsgranska" tab. At the bottom of the page you click on "Request

signing/Be om signering". This sends the application to your Head of Department, who receives it and signs it digitally with BankID.

Note that if you make changes to the application after sending it to the Head of Department for signing, you must send a new request for signing by your Head of Department, as the application has changed. This applies regardless of what changes have been made.

When the Head of Department has signed the application digitally with BankID, you as the applicant will receive an email and can then log in and in turn sign the application digitally with BankID.

Application signing period

The deadline for signing the application is 2nd May 2022, at 3pm.

Decisions

Decisions will be made at the meeting of the Research Committee in November 2022. Decisions and written feedback reports will be available in Fenix two weeks after the meeting.

Miscellaneous

Change of address

The principal applicant is responsible for ensuring that up-to-date personal and department contact information is entered into the Fenix application portal.

Change of administrative authority / department

When transferring grants to another administrative authority or to another department within the current university or high school, the application for transfer must be made in Fenix with digital signing / approval from both the current and the receiving Heads of Department.

Reports (finance and activity)

Not later than three months (see contract) after the end of the period of performance, a report must be submitted via Fenix. Unused funds must be repaid. An activity report must be submitted for the group's activity together with a description of the subject area's national and international status (to be attached as a PDF file). Please note that the Activity Report should not be attached if it has already been included in a new application.

Queries

Contact Cancerfonden, the Research unit, for information, telephone number: 010 199 10 10 or email us at forskning@cancerfonden.se.

Use of personal data

Read more about the Swedish Cancer Society's handling of personal data in the Swedish Cancer Society's privacy policy.